DCC-9207

State of California, Department of Cannabis Control
Licensee Notification and Request Form

Request to Separate M-designation Retail License

Licensees authorized to engage in retail activities with an adult use (A-) and medicinal use (M-) designated license, can use this form to modify the license to an A-license and a new related M-license. The related M-license may be held by a different entity than the existing license.

The ownership listed on the existing license and the related M-license must match exactly. DCC will verify ownership details using the Secretary of State (SoS) registration documents.

If the ownership listed on the SoS registration documents for the related entity does not match all individual owners listed on the existing license, additional business formation documentation for the related entity that supports the ownership alignment must be provided. If ownership changes to the existing license are required to bring both entities into alignment, the designated responsible party (DRP) must submit a completed Form 27.

The existing entity and the related entity cannot share the same Federal Employer Identification Number (FEIN) or California Department of Tax and Fee Administration (CDTFA) seller's permit number.

Please complete sections 1. – 5., of this form and email it, along with supporting documentation, to licensechange@cannabis.ca.gov. It must be sent by the DRP and from the email address listed for them in the license record.

1. Existing A- and M-designated license to be separated

License's legal business name:

License number:

2. **Legal business name for the related entity holding the separate M-designation retail license**

3. **FEIN for the related entity**

4. **CDTFA seller's permit number for the related entity**

5. **Confirmation of ownership alignment for the related entity**

Confirm the owner information for the new entity exactly matches the current. owner list on the existing A- and M-designated license. ☐ Yes ☐ No

Please attach all applicable information and organizational documents for the new entity. List each attached document below.